

NOTICE

TO: THE PUBLIC AND MEMBERS OF THE PRACTICING BAR FOR THE NORTHERN DISTRICT OF INDIANA

FROM: Chief Judge Robert L. Miller, Jr.

DATE: November 17, 2004

The United States District Court for the Northern District of Indiana implemented a Case Management/Electronic Case Filing (CM/ECF) System on November 1, 2003.

Effective January 1, 2005, the judges of this court will enforce the CM/ECF User Manual, which requires that <u>all</u> documents (other than those specifically excepted by the User Manual) shall be filed electronically in <u>all</u> cases.

Attorneys of record in pending cases within the Northern District of Indiana who are not yet registered to file documents electronically need to register before January 1, 2005. An Attorney Registration Form may be obtained at each Clerk's Office and on the Court's Internet website at www.innd.uscourts.gov. CM/ECF training courses are held regularly at the United States Courthouses in Fort Wayne, Hammond, South Bend and Lafayette and can be scheduled by contacting the Clerk's Office. Attorneys and law firm staff are encouraged to attend training prior to January 1, 2005.

Questions concerning this notice should be directed to:

Karen L. Brickner CM/ECF Project Manager U.S. District Court 204 South Main Street, Room 102 South Bend, IN 46601 574-246-8020 karen_brickner@innd.uscourts.gov